**NEOMA BUSINESS SCHOOL**

**BEFORE LEAVING**

**INSCRIPTION**
- Contact: Anya CARDENAS admissions@neoma-bs.fr
- Tel. +57 300 4980616
- NEOMA Business School, 1 Rue du Maréchal Juin, BP 215, 76825 Mont Saint Aignan Cedex, France
- Institution’s online application form: https://apply.neoma-bs.fr
- Please contact us so that we can advise you on your choice of studies and guide you through the application process.

**DATES FOR ANNOUNCEMENT OF ADMISSION DECISIONS**
- International students can apply online until the summer for most programmes. We encourage students to apply as early as possible in order to make sure that there are still places left on the course and that you have enough time left for administrative procedures (visa, finances etc.).

**FRENCH AS A FOREIGN LANGUAGE COURSES**
- Courses in French as a foreign language available throughout the year
- Name of the training center: Cours proposés sur le campus, plusieurs écoles possibles

**HOUSING**
- Contact: HUB hub.rouen@neoma-bs.fr
- Tel. +33(0)2 32 82 57 00
- NEOMA Business School, 1 Rue du Maréchal Juin, BP 215, 76825 Mont Saint Aignan Cedex, France
- Services offered:
  - Guaranteed space in student housing controlled by institution
  - Option to reserve and secure space in another student residence
  - List of available rentals or of Web sites that can be used to find rental housing
- The School helps students with their housing requests for on campus housing. Housing is allocated on a first come first served basis. Once students have made their downpayment and finished registration, they will receive information about how to make their housing request.
- These services apply to All international students
- These services are free

**WELCOME SERVICES**

**UPON ARRIVAL IN FRANCE**
- Welcome upon arrival at study site
- Welcome upon arrival in student housing
  - The school helps students organise transport between the airport and the school/their residence.
- These services are available to All international students
- These services are free

**UPON ARRIVAL AT THE INSTITUTION**
- Assistance with administrative and academic registration
- Assistance with housing (explanation of steps to be taken with respect to housing assistance, utilities, insurance, security deposit, housing tax, etc.)
- Help opening a bank account
- Assistance with administrative and regulatory compliance (such as obtaining residency permit)

**ONE-STOP SHOP WITHIN THE INSTITUTION**
- HUB
  - http://www.neoma-bs.fr NEOMA Business School
  - The Hub is open during school opening hours.
  - 07:45 - 19:00

**USEFUL INFORMATION**

**CITY**
- http://www.rouentourisme.com

**INSTITUTION**
- Number of international students enrolled each year: 30%

**CONTACT**
- Hub: hub.rouen@neoma-bs.fr
- Tel. +33(0)2 32 82 57 00
- Services available: aide pour les demandes de CAF, de carte de séjour, ouverture des comptes bancaires, assurance et mutuelles.